



APPLETON CITY R-2 SCHOOL DISTRICT
 408 W. 4TH ST.
 Appleton City, MO 64724
 (660) 476-2161

Application Form – Classified Position

All information will be held in the strictest confidence.

Name: _____ Social Security No: _____

Date: _____

Address: _____

Phone: _____

Email: _____

Indicate highest grade completed: High School 1 2 3 4
 College 2 3 4
 GED

Position applied for: Food Service Maintenance Secretary
 Bookkeeping Nurse Other Teacher Asst.

Please list skills you have related to position sought: _____

Are you available for substitute work until an opening occurs? Yes No

WORK EXPERIENCE: (Please start with your present or last position)

Company Name, Address & Phone #	Title & Job Description	Dates Employed	Immediate Supervisor	Reason for Leaving

CIVIC ACTIVITIES: (Do not include racial, religious or ethnic groups)

List membership in civic or service organizations: _____

List hobbies or interests: _____

Has the Missouri Division of Family Services, Missouri Children’s Division, or similar agency in any other state ever issued a finding, determination, or other decision substantiating either in whole or in part, to any degree whatsoever, a report that you engaged in child abuse or neglect, including but not limited to physical, emotional, educational, medical or sexual abuse or neglect of a child? Yes No

Have you ever plead guilty or nolo contendere (no contest), or entered an Alford plea, to a felony, misdemeanor, or ordinance violation? (Exclude traffic offenses for which you were not sentenced to jail or for which the fine was less than \$100.00). **Do not** exclude offenses related to driving while intoxicated (DWI) or driving while under the influence (DUI). Yes No

REFERENCES:

Give names and complete addresses of persons who can recommend you for this position and who know of your ability, experience, scholarship, character and personality. If possible, do not list relatives as references.

NAME	COMPLETE ADDRESS	TELEPHONE	OCCUPATION

With the provision of my signature below, I certify the accuracy of information provided in all application materials. Misrepresentation will be cause for employment termination. Further, I authorize Appleton City R-2 to contact references, and make additional background checks. It is district policy to routinely conduct criminal record and Department of Family Service record reviews as part of its screening process.

Applicant’s Signature: _____ Date: _____

It is the policy of the Appleton City R-2 School District to comply with regulations regarding non-discrimination on the basis of sex, age, race, disability, access, treatment, or employment.